

**DELAWARE AUTHORITY ON RADIATION PROTECTION**  
**SUMMARY OF MEETING**  
September 26, 2011  
Delaware State University  
Martin Luther King Student Center  
Dover, Delaware

Members Present: (those with checks only)

R. Arm	√	F. Fisher-Tyler	√	K. Musto	√
F. Esposito	√	W. Holden	√	K. Neelans	√
L. Fox	√	C. Krikelis	√	D. Smith	√
E. De Whitt	√	T. May	√	D. Tilton	√
J. Dill	√	N. Melikechi	√		

Others Present:

R. Brinsfield	√	L. Terry-Graham	√	N. Henry	√
R. Frelick	√	D. Irwin	√	R. Elliott	√

Authority Chairman N. Melikechi called the meeting to order at 6:15 pm and started the meeting with introductions to welcome newly appointed members, and visitors attending the meeting.

**I. AGENDA ADOPTED**

R. Arm moved to approve the agenda, F. Fisher-Tyler submitted a friendly amendment to add a ten minute break after the Tribute item on the agenda to allow visitors to depart if desired, C. Krikelis seconded the amended motion, and all members voted in favor of accepting. The motion was approved.

**II. MINUTES**

F. Esposito moved to approve minutes of the April 4, 2011 Authority meeting, R. Arm seconded, and all members voted in favor of accepting. The motion was approved.

**III. CHAIRMAN'S COMMENTS**

Chair N. Melikechi thanked the Authority members and ORC staff for their service and contributions to assuring radiation protection for Delawareans. He reported that the focus of the Authority is on the future, and working toward closure for several projects: By-laws Development, reviewing enabling legislation (Title 16 Delaware Code, Chapter 74 Radiation Control), Nominating Task Force process and Public Education. He thanked the chairpersons for each of the task teams for their leadership, and efforts on behalf of radiation protection for all Delawareans. He expressed his interest in having proposed changes to the enabling legislation for the full Authority membership and Deputy Attorney General to review by October 26, 2011, with the goal to discuss the proposed changes at the November 14, 2011 meeting.

Chair N. Melikechi stated that the following items were distributed in the meeting handouts: a letter to Senator Bunting dated April 11, 2011, thanking him for the opportunity to discuss the matter of the Joint Sunset Committee action on the Authority on Radiation Protection, and a letter to the Honorable Governor Jack Markell conveying an annual report on activities of the

Authority on Radiation Protection for Fiscal Year 2011. He stated that these items were informational, and intended to keep the members abreast of actions of the Authority Chair.

#### **IV. Tributes**

Chair N. Melikechi and Vice-Chair R. Arm presented Senatorial Tributes, for public service to the Authority to R. Subramanyam, R. Elliott, D. Irwin and R. Frelick. Chair N. Melikechi stated that he was honored and pleased to make the presentations of the tributes, to have the opportunity to celebrate the work of people who set a solid foundation for the Authority as it was being established, and who made continuing contributions to sustaining the value that the Authority brings to Delawareans. He stated that the Authority on Radiation Protection honors the tribute recipients for their vision and dedication to Delawareans, their willingness to step and fix what needs to be fixed and for their willingness to share their ideas. He stated that each of the recipients provided an example of what members of the Authority can contribute to the common good, and how we can do it efficiently and graciously to help Delaware and it's citizens. Several members made comments thanking and acknowledging these individuals for their dedication, service and contributions. Photos of the recipients were taken and will be posted to the Authority webpage.

Raji Subramanyam, PhD

Dr. Subramanyam works as Senior Medical Physicist for Bay Health Systems, with responsibilities at Kent General and Milford Memorial Hospitals. She served on the Authority on Radiation Protection as public member from 2003-2010, and her senatorial tribute was issued by Senator Brian Bushweller. Dr. Subramanyam was unable to attend due to business travel.

Robin L. Elliott works for the U.S. Nuclear Regulatory Commission, as an Inspector for facilities using radioisotopes in medical practice. She served as Chair of the Authority from 2000 – 2004, Chaired the Authority Long Range Planning Committee from 2005 – 2010, with service spanning 21 years of continuous service to the Authority, from 1989 – 2010. Her tribute was issued by Senator Liane Sorenson.

David Irwin held the position of Environment, Health & Safety Director for Astra-Zeneca Pharmaceuticals, retiring a few years ago. He chaired the Authority from 1994-2000, chaired the Authority Legislative Liaison Committee from 2000-2010 where he was instrumental in passage of SB 108 fee bill in 2008, with service spanning 18 years of continuous service to the Authority, from 1992-2010. His tribute was issued by Senator Robert Marshall.

Chair N. Melikechi and Vice Chair R. Arm presented a Governor's tribute, and a Senatorial Tribute to Dr. Robert Frelick. Dr. Frelick was founding Chair of the Authority on Radiation Protection in 1976, served as a public member from 2005-2010, with a total of 10 years of service to the Authority. Dr. Frelick has contributed over 50 years of public service to Delaware, notably as one of the state's leading cancer experts involved in medical practice, research and education. Dr. Frelick received tributes issued by the honorable Jack Markell, Governor and Senator Michael Katz, MD.

#### **V. OFFICE OF RADIATION CONTROL (ORC)**

F. Fisher-Tyler indicated that program reports and an update of ORC activities were included in the handouts, and requested that questions or comments be submitted to her via email, in the interests of time and covering all items on the agenda for this meeting.

The last Authority meeting date for 2011 was affirmed as Monday, November 14 at 6 pm in Dover, DE, at Delaware State University, at a building to be determined.

## **VI. OLD BUSINESS**

Nominating Task Force Chair W. Holden reported that three new members were appointed to the Authority in 2011: Dr. David W. Smith, university member and Professor in the Department of Biological Sciences at the University of Delaware, K. Neelans, public member from Sussex County and Staff Radiologic Technologist with Christiana Care Health Systems, and J. Dill, public member from New Castle County and Dental Assisting Instructor for the Howard High School of Technology. W. Holden provided a brief summary of their background and experience, and welcomed them to the Authority. He stated that there is one vacancy remaining on the Authority, the industry/non-medical representative and indicated he would be taking action to identify a nominee for Authority membership to consideration, and possible recommendation for appointment by the Governor.

By-Laws Task Force Chair K. Musto summarized history for development of the by-laws, which were a requirement of Senate Bill 108 passed in 2008. He described some of the sources used, the review by the Deputy Attorney General and review of draft by-laws by the full Authority membership that took place in May 2011. He entered a motion to approve the by-laws marked draft, May 27, 2011, W. Holden seconded the motion, and all voted yes to approve. He requested that the final, approved by-laws be distributed to the Authority membership.

**Action Item: Distribute FINAL By-Laws, marked September 26, 2011 to the Authority, F. Fisher-Tyler.**

**Action Item: Distribute copy of the Authority enabling legislation (Title 16 Delaware Code, Chapter 74) with mark-up changes proposed by the By-Laws task force, and a copy with no mark-ups to the full Authority membership for review and comment prior to the next meeting, F. Fisher-Tyler.**

Status of Action Items Identified at the April 4, 2011 Authority Meeting:

- Develop final draft of Bylaws, K. Musto & By-Laws task force members, Done
- Review Authority enabling legislation, K. Musto & By-Laws task force members, Done.
- Distribute final draft of Bylaws, and current enabling legislation to all Authority members for review and comment, F. Fisher-Tyler, Done.
- Post link to Authority Webpage - American Registry of Radiologic Technologists (ARRT) specifications for changes to state limited scope and national credential level certification examinations to become effective in 2012, Done.
- Distribute F. Esposito's Annual Report to the Medical Society of Delaware to the Authority, Done.
- Assess legislative options for addressing Authority priorities, N. Melikechi, with respect to new Legislative Liaison task force, in progress, see New Business.

## **VII. NEW BUSINESS**

In the interest of time, Chair N. Melikechi stated that discussion of the Draft Strategic Plan would be tabled until the November 14, 2011 meeting. He asked that members review the draft plan and be prepared to discuss and deliberate upon it at the November meeting.

Chair N. Melikechi introduced the topic of Public Education & Outreach, and indicated that the task force originally charged with reviewing content for the new Authority webpage ([www.deradiationprotection.org](http://www.deradiationprotection.org)) will be repurposed to address content for purposes of public education on radiation protection topics. He indicated that F. Esposito has agreed to chair this repurposed task force. A motion was introduced by F. Esposito to approve establishing the public education task force, it was seconded by R. Arm, all voted to approve.

Chair N. Melikechi introduced the topic of Legislative Liaison, and indicated that the task force originally charged with developing the By-Laws will be repurposed to address legislative initiatives for the Authority, such as consideration for directing fee revenue to radiation protection purposes. He indicated that K. Musto has agreed to chair this repurposed task force. A motion was introduced by K. Musto to approve the creation of the public education task force, it was seconded by W. Holden, all voted to approve.

Chair N. Melikechi asked F. Esposito to review her annual Medical Society Report with the Authority members. She directed the member's attention to the report in the handout, indicating that this brief is provided to the Delaware State Medical Society every September, and it is published in the Annual Delegates Handbook. R. Arm asked whether it should have a reference date placed on it, and F. Fisher-Tyler agreed to do that in the copy of record for the Authority.

**Action Item: Place reference date stamp on Report to the Delaware State Medical Society in Authority archive file, F. Fisher-Tyler**

**Action Item: Determine and communicate to F. Fisher-Tyler members of the Public Education and Legislative Liaison Task Force, F. Esposito and K. Musto, respectively**

**Action Item: Circulate Draft Strategic Plan for Comment, F. Fisher-Tyler**

## **VII. PUBLIC COMMENTS**

There were no public comments submitted.

## **VIII. ADJOURNMENT**

R. Arm moved to adjourn the meeting, C. Krikelis seconded and all voted to accept. The motion was approved. The next Authority meeting is scheduled for Monday, November 14, 2011 in Dover, Delaware at Delaware State University, in the Administration Building.

Respectfully submitted,

Frieda Fisher-Tyler, Administrator, Office of Radiation Control  
Executive Secretary,  
Authority on Radiation Protection