

DELAWARE AUTHORITY ON RADIATION PROTECTION
SUMMARY OF MEETING
November 14, 2011
Delaware State University
Administration Building
Presidents Board Room
Dover, Delaware

Members Present: (those with checks only)

R. Arm	√	F. Fisher-Tyler	√	K. Musto	√
F. Esposito	√	W. Holden		K. Neelans	√
L. Fox	√	C. Krikelis	√	D. Smith	√
E. De Whitt	√	T. May		D. Tilton	√
J. Dill	√	N. Melikechi	√		

Others Present:

R. Brinsfield	√	L. Terry-Graham	√	N. Henry	√
E. Tross	√	W. Fendt	√		

Authority Chairman N. Melikechi called the meeting to order at 6:15 pm.

I. AGENDA ADOPTED

R. Arm moved to approve the agenda, C. Krikelis seconded the amended motion, and all members voted in favor of accepting. The motion was approved.

II. MINUTES

C. Krikelis moved to approve minutes of the September 26, 2011 Authority meeting, D. Tilton seconded, and all members voted in favor of accepting. The motion was approved.

III. CHAIRMAN'S COMMENTS

Chair N. Melikechi thanked the Authority members and ORC staff for their service and contributions to assuring radiation protection for Delawareans. He stated that the focus of the Authority is on the future. He thanked the chairpersons for each of the task teams for their leadership and contributions to assuring radiation protection for all Delawareans in 2011. He stated that recommendations for revising the Authority's enabling legislation in the Delaware Code, and developing a strategic plan are important priorities for the Authority.

IV. OFFICE OF RADIATION CONTROL (ORC)

F. Fisher-Tyler indicated that program reports and an update of ORC activities were included in the handouts, and requested that questions or comments be submitted to her via email, in the interests of time and covering all items on the agenda for this meeting.

The Authority meeting dates for 2012 were proposed for: February 27, April 2, September 10 and December 3, at a central location to be determined.

V. OLD BUSINESS

F. Fisher-Tyler reported for Nominating Task Force Chair W. Holden in his absence, stating that there is one vacancy remaining on the Authority, the industry/non-medical representative and indicated W. Holden had initiated action to identify a nominee for Authority membership to consider, and possibly recommend for appointment by the Governor.

Public Education Task Force Chair F. Esposito reported that new members K. Neelans and J. Dill have agreed to serve on the task force. She also reported that recommendations for added content approved by the Authority have now been posted to the Authority webpage (www.deradiationprotection.org). F. Fisher-Tyler reported that digital photos and biographies for two members remain pending, for the webpage.

By-Laws Task Force Chair K. Musto summarized history for the taskforce review of the enabling legislation (Title 16 Delaware Code, Chapter 74) and provided context for development of mark-up changes proposed by the task force. E. Tross suggested that proposed revisions be reviewed verbally prior to Authority discussion or vote on the matter. F. Fisher-Tyler provided a line-by-line overview of the mark-up changes proposed by the task force, and discussion took place on items of an editorial nature. K. Musto entered a motion to approve the enabling legislation with edits as discussed, C. Krikelis seconded the motion, and all voted yes to approve. N. Melikechi requested that the final, approved mark-up be distributed to the Authority membership, and that he would also send it on to the Department of Health & Social Services and the Chairman of the Joint Sunset Committee.

Action Item: Distribute copy of the enabling legislation with approved mark-up changes to Authority members, F. Fisher-Tyler.

Action Item: Forward copy of enabling legislation with mark-up changes approved by the Authority to DHSS and the Joint Sunset Committee, N. Melikechi.

F. Fisher-Tyler reported that the office had been contacted in early November by Dr. Rafetto of the Delaware State Dental Society with a request for the Authority to consider implementing a fee to allow a Dental Radiation Technician whose certificate has lapsed into terminated status (180 days post expiration date) to allow reinstatement of the certificate in lieu of sitting for the Dental Assisting National Board (DANB) certification exam again. Dr. Arm spoke to his concern about the amount of time that could be allowed for such reinstatement, and also provided some insights about perspectives of the Dental Society regarding radiation technician certification in general. Group discussion about continuing education took place, and a question was asked about whether competency could be sustained if the person discontinued practicing in the field for sustained periods of time. Certification Committee Chair LaRay Fox indicated that a number of items are slated for discussion in 2012, and she would add this to the items to be discussed by the committee. F. Fisher-Tyler stated that the Dental Society request had not yet been put in writing, and she would reach out to Dr. Rafetto to request that the issue or question be conveyed to the Authority in writing.

Action Item: Contact the Delaware State Dental Society to obtain their written request, F. Fisher-Tyler

Action Item: Hold a conference call to discuss Certification Committee business, L. Fox

VI. NEW BUSINESS

Chair N. Melikechi initiated an open discussion about developing a strategic plan for the Authority. He indicated that a strategic plan should serve as a "roadmap" for the Authority, with broader goals and outcomes or objectives. For example, one broad goal would be to enhance awareness of the work of the Authority, with outcome to establish a mechanism to ensure that an annual report to the Governor is prepared and submitted, or outcome to establish mechanism to allow the Authority leadership and members to connect with public officials such as DHSS, senators or representatives), by holding yearly meetings or to regularly update the website. Another example of a goal would be to enhance expertise of the Authority as it relates to fulfilling its mission, with outcome to take action to promptly fill member vacancies. It was suggested that a task force could re-work the first draft strategic plan and develop 3-5 goals with corresponding outcomes to arrive at a revised version to share with the full Authority at a future meeting. D. Smith and R. Arm volunteered to serve on this taskforce.

Action Item: Schedule a conference call for the Strategic Plan task force, F. Fisher-Tyler

F. Fisher-Tyler opened the floor for the annual election of officers, starting with the office of the Chair. N. Melikechi nominated F. Esposito for Chair, K. Musto seconded the motion. R. Arm introduced a motion to close the nomination for Chair, D. Smith seconded the motion to close the nomination, and all voted to accept. The motion was approved. F. Fisher-Tyler called the question on the motion to elect F. Esposito as Chair, and all voted to accept. The motion was approved.

F. Fisher-Tyler opened the floor for nominations for the office of Vice-Chair. N. Melikechi nominated R. Arm for Vice-Chair. L. Fox seconded. All voted to accept. The motion was approved.

The membership congratulated F. Esposito and R. Arm on their election to Chair and Vice-Chair for 2012. F. Fisher-Tyler thanked N. Melikechi for serving as Chair for three years, and others added their thanks, as well.

VII. PUBLIC COMMENTS

There were no public comments submitted.

VIII. ADJOURNMENT

C. Krikelis moved to adjourn the meeting, R. Arm seconded and all voted to accept. The motion was approved. The next Authority meeting is scheduled for Monday, February 27, 2012 from 6 – 8:30 pm at the Harry Levin Center for Pharmacy Education, 27 N. Main Street, Smyrna, DE 19977.

Respectfully submitted,

Frieda Fisher-Tyler, Administrator, Office of Radiation Control
Executive Secretary,
Authority on Radiation Protection